

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 15, 2026
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 1, 2026:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Promotional Ceremony – Police Department Employee. A ceremony recognizing the promotion of Timothy Applegate to Owosso Police Department Sergeant.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Traffic Control Order— Back to the Bricks. Approve the request from the Shiawassee Regional Chamber of Commerce, for the closure of Washington Street from Main to Mason, Exchange St. from Ball to Park, Park from Exchange to Main, Comstock from Water to Park, Washington St. from Speedy Print to Jerome, Park St. from Main to Jerome Ave, a portion of the NCG lot and a portion of Jerome Ave., on Thursday, July 30th from 12:00 p.m. - 10:00 p.m. for the Back to the Bricks Owosso Car Show, and further approve Traffic Control Order No. 1558 formalizing the action.

2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Kevin Maurer*	Building Board of Appeals	6-30-2028
Barbara Baker-Omerod*	Shiawassee Council on Aging	6-30-2028
Miriam Skarich	Parks and Recreation Commission Junior advisor	6-30-2027
Carol Smith*	Parks and Recreation Commission	06-30-2028
Dennis Mahoney*	Parks and Recreation Commission	06-30-2028
Josh Ardelean*	Downtown Development Authority	06-30-2030
Jill Davis*	Downtown Development Authority	06-30-2030
Jeff Ferweda*	Downtown Historic District Commission	06-30-2029
Sue Osika*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2030
Sue Osika*	Planning Commission	06-30-2029
Thomas Taylor*	Planning Commission	06-30-2029
Charles Suchanek*	Zoning Board of Appeals	06-30-2029
Justin Horvath*	Zoning Board of Appeals	06-30-2029

* Indicates reappointment

3. 2026 Fee Schedule Update. Consider adoption of the proposed 2026 Fee Schedule updating various fees and charges for City services, effective July 1, 2026.
Master Plan Implementation Goals: A-7
4. Change Order – Public Safety Building Improvements Project. Approve Change Order No. 1 to the Public Safety Building Improvements Project with Spicer Group, Inc., in the amount of \$19,000 for items not included in original agreement and further approve payment to the contractor upon completion of the project or portion thereof, not to exceed a total cost of \$146,500.
Master Plan Implementation Goals: 3.2, 3.7, 3.8
5. Change Order – Legal Services. Authorize an increase of \$3,500 to the annual purchase order for legal services provided by the City Attorney, Gould Law P.C., for the fiscal year ending June 30, 2026.
6. Payment Authorization – Emergency WTP Pipe & Re-carbonation Tank Cleaning. Approve payment to SET Environmental, Inc., in the amount of \$51,981.88 for emergency professional cleaning services to remove lime build up at the Water Treatment Plant to return the plant to full operating capacity.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
7. Payment Authorization –Emergency Repair WTP South Clarifier Main Shaft Bearing. Approve payment to WesTech Engineering, LLC., in the amount of \$46,745.00, plus an additional contingency amount of \$5,000.00, for a total amount of \$51,745.00 for the emergency repair of the inoperable WTP South Clarifier.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
8. Purchase Authorization - MMRMA Insurance. Waive competitive bidding requirements, authorize the purchase of general liability, property, and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2026, to July 1, 2027, in the amount of \$343,941.00, and further authorize payment up to the total premium amount for the coverage period.
9. Purchase Authorization - DPW Fleet Pickup Trucks. Waive competitive bidding requirements, authorize the purchase of two Ford F350 4x2 pickup trucks for the DPW fleet from Lunghamer Ford of

Owosso in the amount of \$96,912.00 utilizing State of Michigan MiDeal Contract # MA 4000001208, and further authorize payment to the vendor upon satisfactory delivery of said vehicles.

10. Purchase Authorization – Police Vehicle. Waive competitive bidding requirements, utilizing Macomb County Contract No. 21-18, and approve the purchase of one (1) 2026 Ford Police Utility at a cost of \$49,571.00 from Lunghamer Ford of Owosso to be paid upon delivery.
11. Purchase Authorization - BSA Cloud-based Transition Contract. Authorize entering into an agreement with BS&A Software to transition to their cloud-based Enterprise Resource Planning (ERP) software program and authorize payment for the implementation fee and annual module fees, with an initial cost of \$172,900 including implementation.
12. Tentative Bid Award — Gute Hill Booster Station Improvements Project. Approve tentative bid award to Sorensen Gross Construction Company LLC., for the Gute Hill Booster Station Improvements Project in the amount of \$2,639,200.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
13. Tentative Bid Award — WWTP Towers Improvements Project. Approve tentative bid award to RCL Construction Co., Inc., for the WWTP Towers Improvements Project in the amount of \$10,123,500.00, contingent upon the receipt of CWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7

ITEMS OF BUSINESS

1. Downtown Revolving Loan & Grant Program Revisions. Consider revisions to the Downtown Revolving Loan & Grant Program making changes to the loan and grant processing fees, changes to principal reduction eligibility, and changes to the reimbursement schedule if the property is sold.
2. 4th quarter City Budget Amendments. Adopt the 4th quarter budget amendments to the 2025-2026 Budget.
3. Closed Session. Consider holding a closed session after the conclusion of Council Comments for the purpose of discussing records or information of measures designed to protect the security or safety of property, including but not limited to cybersecurity.

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Nathan Henne, City Manager. Owosso Emergency Shelter – Season 1 Report.
2. Tanya S. Buckelew, Planning & Building Director. May 2026 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. May 2026 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. May 2026 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. May 2026 Rental Report.
6. Tanya S. Buckelew, Planning & Building Director. May 2026 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. May 2026 Police Report.
8. Kevin D. Lenkart, Public Safety Director. May 2026 Parking Citation Report
9. Kevin D. Lenkart, Public Safety Director. May 2026 Fire Report.
10. Carnegie Library Property Committee. Minutes of May 28, 2026.
11. Downtown Historic District Commission. Minutes of May 20, 2026.

12. Parks and Recreation Commission. Minutes of May 27, 2026.
13. Downtown Development Authority. Minutes of June 3, 2026.

NEXT MEETING

Monday, July 6, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2028
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.